

NEW STUDENT ENROLLMENT CHECKLIST

The laws of the State of Michigan dictate that students attend school in the district in which the parent(s) resides. Before we are allowed to enroll a student into Fraser Public Schools the State of Michigan requires the following documents:

New Student Registration
 Proof of Residency* (The State of Michigan requires <u>3 items</u>) 1. Home purchase closing papers or 2. Mortgage documents or 3. Apartment/House current rental lease (Note: Renters must get notarized signature of property owner/management on attached Verification of Residency Affidavit.) <u>AND 2 OF THE FOLLOWING</u> 4. Utilities receipts (gas, electric, cable, cell phone)
Parent Identification – driver's license, state ID or passport
Proof of Custody (when applicable). You must have court issued papers showing that you, as guardian, have legal physical custody.
 Original Certified Birth Certificate (We will make a copy and return the original) Order online at <u>www.vitalcheck.com</u> Go to the courthouse of the county where child was born Contact State of Michigan Vital Records at (517) 335-8656
Current Immunization Records (by State Law a child may not start at a new school without proof of immunization). We may not let a child attend even one day without these! <u>At least</u> the first of the 3 shot Hepatitis B series must be documented and included with all other immunizations. Also the parent/guardian must furnish proof of the child having had the chicken pox or varicella vaccination.
Authorization for Request/Release of Student Records
Most recent report card or unofficial transcript
Checkout form with grades from present school
Parent Portal Form
Concussion Form
Foreign Student – Birth Certificate or Passport
FHS Students Only - \$20.00 Book Deposit (this fee covers all textbooks and the hall lock)

Please note: The following situations will require Administrative review by Central Office.

- 1. Limited guardianship
- 2. Placement of child in home of relative
- 3. Power of Attorney
- 4. 18 years of age and resides in district

*Any non-resident family living with a <u>relative</u> who resides in the Fraser School District must complete the "Verification of Residency" affidavits. A non-resident child living with a relative who resides in the Fraser School District must complete the "Child in Home of Relative" affidavits and bring verification of relative's residency. These are available at the school.

Fraser Public Schools Student Data Form 2018-2019

Please complete and return this enrollment form.

Student Informa	ation							
Student's Full Lega Last Name		First Name		Middle Nai	me	Gender ■ M □ F		Grade
Home Street Addres	ss (with apt/	suite)	Home City & Z	ip		Primary Pho	ne	
Mailing Address			Mailing City &	Zip		Secondary P	hone	
		Race (Please of 1. 1. Alaskan Nativa 3. Black or Africa 5. White	/e/American In		2. Asian	America Hawaiia	an/Other Pacific Islander	
Ethnicity (Please ch	-		7. Multi-Racial –	- If Multi-Racial	, please			
Hispanic/Latino	Not Hispani irth		Student Order of Birth (i multiple) Please circle: 0100200300400500			Birth City/State (if born in US)		orn in US)
Fill in Section B	elow for Si	tudents no	t Born in US					
U.S. Childen	Date Entere (month & ye		First Attended (month & year		S	Country of B	irth	
Fill in Sections E	Below for <i>I</i>	All Student	S					
Primary Language				Language S	poken i	n Home		
Former School								
Attended School in □Yes	this District	Before?		lf Yes, Schoo	ol Atter	nded		
Former District				Former Scho	ool			
Former School Add	ress	Former Sch	ool City, State	& Zip		n ded/Expelle]Yes	d from I □No	Former School?
Services Receiv	ed at Forn	ner School						
IEP 504	🛛 Title I				□ So	cial Work	🗆 Ot	her Services
Please Describe O	ther Service	s Please pr	ovide copies re	lated to any o	of the al	bove checked	boxes	
Forms Submitte	d							
Birth Certificate	Proof of	Residency	🗆 Immuniza	tion 🗌 Hea	ring & V	Vision	Concu	ssion Awareness

Health-Fill	Out the Medi	cal Forms P	acket	for any	Boxes Che	cked			
Preferred Hospital					Names & Sch		ledications		
Emergency Medical Alerts, Allergies or Problems				Physical Limitations (Explain)					
Asthma	Asthma Diabetes Vision Problem Hea			ring Problem	Peanu	t Allergy	Cystic Fibrosis Other		
Physician Name			1	Physician Pho	one				
-	Parent/Guard	lian)							
First & Last N	lame		Relation	onship to	o Student		Contact Eme	ergency Priority	
Street Address, City, State & Zip			Home	Home Phone			Cell Phone		
Cell Phone 2/Pager			Email Address				Resides with Student? Yes No		
Employer V		Work Phone (with extension))	Receives Letter Mailings?			
Contact 2									
First & Last N	lame		Relatio	onship to	o Student		Contact Eme	ergency Priority	
Street Address, City, State & Zip Ho		Home	Home Phone			Cell Phone			
Cell Phone 2/Pager Email Addres		Address			Resides with Student?				
Employer	Employer Work Phone (Phone (v	vith extension)		tter Mailings? No		
Contact 3									
First & Last N	lame		Relationship to Student			Contact Eme	ergency Priority		
Street Addres	ss, City, State &	Zip	Home	Phone			Cell Phone		
Cell Phone 2/	Pager		Email	EmailAddress			Resides with Student?		
Employer Work			Work Phone (with extension)			Receives Letter Mailings? ■Yes ■ No			

Contact 4		
First & Last Name	Relationship to Student	Contact Emergency Priority
Street Address, City, State & Zip	Home Phone	Cell Phone
Cell Phone 2/Pager	Email Address	Resides with Student? Yes No
Employer	Work Phone (with extension)	Receives Letter Mailings?
Siblings		
Name	Date of Birth	School Attended
Name	Date of Birth	School Attended
Name	Date of Birth	School Attended
Name	Date of Birth	School Attended

INTERNET ACCEPTABLE USE POLICY PRESS / VIDEO RELEASE

Fraser Public Schools has my permission to use photographs and/or videos of my child to show school activities to the public. I understand that the personally identifiable information may be used at the discretion of the media, involving no financial compensation to Fraser Public Schools, the student, or family of the student. Press/Video Release Yes No I understand that I have the right to deny consent to the release of photographs, information and/or Internet accessibility specified above by notifying the principal of my child's school.

Parent/Guardian Signature If permission is denied, please write "DENIED" on the signature line.

INTERNET USE

All students are able to use the Internet in accordance with Fraser Public Schools Internet acceptable use policy, available at each school. If you do not want your child to use the Internet, please contact his/her school principal.

MEDICAL ASSISTANCE

In the event that my child is injured or may need medical assistance and I cannot be reached, school personnel of this district are hereby authorized to take whatever action that is necessary to provide medical emergency care for my child. I agree to assume all expenses.

I certify that the information on this form is true and correct to the best of my knowledge.

Date



By completing this questionnaire, you help the district comply with the McKinney-Vento Act, Title X, Part C of the No Child Left Behind Act. Your truthful and accurate answers help the district identify services that the student may be eligible to receive.

Student Name	Birth date	Age	Gender	1 0 F	Grade Entering	
Parent/Guardian Name			Phone			
Street Address (with apt/suite)	City & Zip		Cell	Phone		
School Attending						

1. Where is the student living now? (check one box)

🗖 in a shelter	🗖 in a motel or hotel	with more than one far	mily in a house or apartment	
🗆 in a car	in a trailer on a camp	site with friends or family me	ember (other than parent/gua	ardian)
none of the above				
If y	you marked "none of the abo	ve" you do not have to complete the rem	nainder of this form. If	
уо	u marked something other th	nan "none of the above", please fill out t	he Student Residency	
Qu	estionaire on the next page.	Please sign below and return this form to	o Fraser Public Schools	
Does the living arrang	ement checked in Questic	on 1 result from a loss of housing or e	conomic hardship?	
⊐yes □no	o 🛛 unsure			
f you answered "yes" f	to the above question, do ye	ou consider yourself to be homeless?	🗖 yes	🗖 no
۲he student lives with	1			
⊐ 1 parent	2 parents	1 parent & another adult	a relative, friend(s),	or other adults
□ alone with no adults	an adult who is not	the parent or legal guardian		

Student Residency 6.6.11

2.

3.

Student Residency Questionnaire

PLEASE PRINT

School Name:		:	School Year:		
Student Name:Last					
Last	Firs	st	Mic	ldle	
Birth Date: ////////////////////////////////////	Gender:	Male	Female	Grade:_	
The answer you give below will McKinney-Vento Act. Students entitled to immediate enrollmen needed, such as proof of residen	s who are protected u at in school even if the	nder the Mo ey don't hav	cKinney-Vento A ve the documents	ct are normally	
Where is the student currently l	iving? (Please check	<u>one</u> box.)			
Permanent housing					
Homeless shelter	Motel/Hotel				
Youth shelter	Domestic violence sh	elter			
Doubled-Up (temporarily livit of housing or economic hardship)		er family men	mber/friend/others	s <u>due to loss</u>	
Other location (e.g. in a car, par	rk, bus, train, or camp	site)			
Other temporary living arrange	ment (please describe)):			
Parent/Legal Guardian Name:					
Address:			Phone:		
City, State:			Zip:		
Please check if new address or	phone number				
Please check if either parent is	active or former milit	ary personne	el		
PLEASE READ: Presenting false information, false records or falsifying records is an offense punishable by federal and state law. By signing below, you attest that all information provided on this form is true and accurate.					
Parent/Legal Guardian Signatu	re:		Date	e:	
For School Use Only:	is aligible to magine a		r the MeVinner V	lanto Ast	

I certify the above named student is eligible to receive services under the McKinney-Vento Act including participation in the Child Nutrition Program.



Verification of Residency Affidavit

FRASER PUBLIC SCHOOLS VIGOROUSLY INVESTIGATES AND PROSECUTES ANY AND ALL CASES OF RESIDENCY FRAUD.

SCHOOL YEAR

I/We acknowledge and I/we have read this affidavit and are submitting it in support of a request to enroll in school for a period of time terminating at the close of the current school year. Further documentation will be required to re-enroll.

Name of Child(ren) & Grade(s)					
Name of Parent(s)					
Previous Address including City, State, and Zip					
The above named are living	with me, (Res	ident's Name)			,
on a full-time basis in my ho	ome within Fras	er Public Schools or	Macomb	County starti	ng on
	, 20	and ending on			, 20
Address					
City			MI	Zip	Code
Home Phone)		

- 1. The parent(s)/child(ren) is/are not residing anywhere else or with anyone else on either a part-time or full-time basis.
- 2. Parent(s) and/or Residents(s) agree to notify Fraser Public Schools immediately of any change in said residency.
- 3. I/We (Resident) will provide the school district with proof of my residency to include current lease/deed and two current utilities (gas, electric, etc). Parent to provide school district with proof of residency (examples: license, insurance bill, etc). If you are submitting a driver's license as part of your proof of residency in the Fraser Public Schools, please be advised that if any of the information contained in the license is false, including but not limited to your actual residential address, this is punishable as a felony under Michigan law. MCL Sec. 257.903(1).
- 4. For dwellings that are Leased/Rented, signature of property owner or apartment manager will also be required and the Fraser Public Schools will call property owner/apartment manager to verify.

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Verification of Residency Affidavit

BY SIGNING THIS AFFIDAVIT, WE ARE SWEARING UNDER THE PENALTY OF PERJURY THAT THE INFORMATION CONTAINED HEREIN IS TRUE TO THE BEST OF OUR KNOWLEDGE AND BELIEF. PERJURY IS A FELONY PUNISHABLE BY IMPRISONMENT FOR UP TO 15 YEARS. MCL §750.423

Resident	Parent	Property Owner/Management
Print Your Name	Print Your Name	Phone Number
Date	Date	Print Your Name
Signature	Signature	Date
		Signature
Subscribed and sworn before me on	Subscribed and sworn before me on	Subscribed and sworn before me on
Notary Public,	Notary Public,	Notary Public,
County, Michigan	County, Michigan	County, Michigan
My Commission expires:	My Commission expires:	My Commission expires:



Macomb County Immunization Regulations require all children admitted to any public, private, or parochial elementary or secondary school, day care center, camp, or any other organized care or educational facility operating in Macomb County to present a certificate indicating dates of all required immunizations.

Complete the portion below only if your child has had varicella (chickenpox) disease. This must be signed and witnessed at your child's school/child care program.

I certify my child:	Last Name	First Name		M.I.
	Birth Date	Grade	Date of School Enrollment	
has had varicella di			occur: age or date)	
Signature:			Date:	
Witnessed by:			Date:	
School District:				
School/Child Care F	Program:			

Place in child's permanent record.



AUTHORIZATION FOR REQUEST/RELEASE OF STUDENT RECORDS

This authorizes a one-time only release to the above organizations and/or individuals

To Release:

- <u>All</u> records-- UIC number (Michigan Schools only) (including 504 Plan, **discipline**, psychological and special education testing information IEP & MET)
- Transcript of student's record, including key to grading system, Grades at time of release, Standardized Test Data, Health Records

Date Signature of	sending School District Administrate	or & Title Telephone nur	mber			
According to our records, the information p						
Name of Sending (former) school:_ According to our records, we can verify that	the information provided above	by the parent is correct				
Sending School only:						
Signed Parent/Legal Guardian	-	Date				
 Eisenhower Elementary, 31275 Eveningside, Fraser, MI 48026 (586)439.6600; FAX (586)439.6601 Emerson Elementary, 32151 Danna, Fraser, MI 48026 (586)439.6700; FAX (586)439.6701 Salk Elementary, 17601 15 Mile Rd., Clinton Twp., MI 48035 (586)439.6800; FAX (586)439.6801 Twain Elementary, 30601 Callahan, Roseville, MI 48066 (586)439.6900; FAX (586)439.6901 Dooley Center, 16170 Canberra, Roseville, MI 48066 (586)439.7600; FAX (586)439.7601 						
 Richards Middle School, 33500 Garfield, Fra Disney Elementary, 36155 Kelly Rd., Clintor Edison Elementary, 17470 Sewell, Fraser, N 	Twp, MI 48035 (586)439.6400;	FAX (586)439.6401				
PLEASE SEND CA-60 STUDENT RECORDS TO: (
PLEASE SEND <mark>SPECIAL EDUCATION RECORDS</mark> including 504 Plan, psychological & testing information – IEP & MET) TO: FRASER PUBLIC SCHOOLS – SPECIAL EDUCATION DEPT. 33466 GARFIELD ROAD, FRASER, MI 48026 PHONE: (586) 439-7044 FAX: (586) 439-7001						
- Phone Number	Fax Number					
Address	City/State					
- Name of School Student Attended						
- Does the student have a 504 plan? Yes Does the student have an IEP (Individualized I lauthorize (Former School District):	No Education Plan)? Yes No					
Explain:_						
Has student ever been suspended? Yes No Has student ever been expelled? Yes No						
Date of Birth:_	Grade:_					
Student Name: First	Middle	Last				

FRASER PUBLIC SCHOOLS

PARENT PORTAL AGREEMENT

You must agree to the following terms and conditions before proceeding:

Fraser Public School is excited to be utilizing one of the features available through our District's Student Information System called the PowerSchool Parent Portal. The portal provides parents with the privilege of accessing the student information records of their children through a secure Internet connection.

Access to your child's grades and attendance through PowerSchool is being provided to you as another form of communication with teachers and administrators with the goal of supporting your child's education. Please read these guidelines carefully.

Participating parents/guardians will be expected to act in a responsible, ethical, and legal manner, as well as to abide by and support the following guidelines:

- 1. Keep your Username and Password confidential. Best practice is not to share your log-in information with your child as there is parent-specific information that should not be available to students. However, please share the grades and attendance data with your child to start a conversation about study habits and learning.
- 2. It is your responsibility to determine which parents or guardians are able to access records. By logging into the PowerSchool

Parent Portal, you acknowledge that you are duly authorized to view the site. Users will not attempt to gain unauthorized access to the district system or go beyond their authorized access. This includes attempting to log in through another person's account or access another person's files. Inappropriate use will result in cancellation of a user's privilege.

- 3. Parents who identify a security problem with the PowerSchool Parent Portal must notify their school office immediately.
- 4. Parents who are identified as a security risk to the Parent Portal or any other Fraser computers/networks will be denied access to the Portal.
- 5. Parents will not attempt to harm or destroy data of another user, school or district network, or the Internet. Anyone found to be violating Data Privacy laws will be subject to legal prosecution.
- 6. Grade concerns should first be addressed in a conversation with your child. A discussion can them be directed to the student's teachers by phone or email.
- 7. The way the due date of an assignment is displayed and the frequency of posted grades may vary from teacher to teacher. It could mean the date that assignment was recorded in the grade book or the date the assignment is due. If the information is not available in the Class Description in the Parent Portal, contact your child's teacher.
- 8. Fraser Public Schools reserves the right to monitor, inspect, copy, review and store at any time, and without prior notice, any and all usage of the PowerSchool system and any and all information transmitted or received in connection with such usage. All such information files shall be and remain the property of the school district. No user shall have any expectation of privacy regarding such materials.
- 9. I release Fraser Public School from any and all liability for damages arising out of the unauthorized access to this account.

By signing, you "AGREE", as a parent or guardian, I have read and agree with this policy and understand that access is designed for the educational support of my child's education.

Once this form is turned in, you will be issued a UserName and Password.

NOTE: If you signed up for the Parent Portal last school year, you do not need to sign up again this year. You can still get into the Parent Portal using your same UserName and Password

PARENT NAME	STUDENT NAME:
PARENT SIGNATURE	STUDENT SIGNATURE:
DATE	DATE
Parent Email:	

Educational Material for Parents and Students (Content Meets MDCH Requirements)

Sources: Michigan Department of Community Health. CDC and the National Operating Committee on Standards for Athletic Equipment (NOCSAE)

UNDERSTANDING CONCUSSION

Some Common Symptoms				
Headache	Balance Problems	Sensitive to Noise	Poor Concentration	Not "Feeling Right"
Pressure in the Head	Double Vision	Sluggishness	Memory Problems	Feeling Irritable
Nausea/Vomiting	Blurry Vision	Haziness	Confusion	Slow Reaction Time
Dizziness	Sensitive to Light	Fogginess Grogginess	"Feeling Down"	Sleep Problems

WHAT IS A CONCUSSION?

A concussion is a type of traumatic brain injury that changes the way the brain normally works. A concussion is caused by a fall, bump, blow, or jolt to the head or body that causes the head and brain to move quickly back and forth. A concussion can be caused by a shaking, spinning or a sudden stopping and starting of the head. Even a "ding," "getting your bell rung," or what seems to be a mild bump or blow to the head can be serious. A concussion can happen even if you haven't been knocked out.

You can't see a concussion. Signs and symptoms of concussions can show up right after the injury or may not appear or be noticed until days or weeks after the injury. If the student reports any symptoms of a concussion, or if you notice symptoms yourself, seek medical attention right away. A student who may have had a concussion should not return to play on the day of the injury and until a health care professional says they are okay to return to play.

IF YOU SUSPECT A CONCUSSION:

- 1. SEEK MEDICAL ATTENTION RIGHT AWAY A health care professional will be able to decide how serious the concussion is and when it is safe for the student to return to regular activities, including sports. Don't hide it, report it. Ignoring symptoms and trying to "tough it out" often makes it worse.
- 2. KEEP YOUR STUDENT OUT OF PLAY Concussions take time to heal. Don't let the student return to play the day of injury and until a heath care professional says it's okay. A student who returns to play too soon, while the brain is still healing, risks a greater chance of having a second concussion. Young children and teens are more likely to get a concussion and take longer to recover than adults. Repeat or second concussions increase the time it takes to recover and can be very serious. They can cause permanent brain damage, affecting the student for a lifetime. They can be fatal. It is better to miss one game than the whole season.
- 3. TELL THE SCHOOL ABOUT ANY PREVIOUS CONCUSSION Schools should know if a student had a previous concussion. A student's school may not know about a concussion received in another sport or activity unless you notify them.

SIGNS OBSERVED BY PARENTS:

- · Can't recall events prior to or after a hit or fall
- · Is unsure of game, score, or opponent

Forgets an instruction

position

Appears dazed or stunned

Is confused about assignment or

Moves clumsily

CONCUSSION DANGER SIGNS:

In rare cases, a dangerous blood clot may form on the brain in a person with a concussion and crowd the brain against the skull. A student should receive immediate medical attention if after a bump, blow, or jolt to the head or body s/he exhibits any of the following danger signs:

- One pupil larger than the other
- Is drowsy or cannot be awakened ٠
- A headache that gets worse
- Weakness, numbness, or decreased coordination
- Repeated vomiting or nausea
- Slurred speech
- Convulsions or seizures
- Cannot recognize people/places

- · Answers questions slowly
- Loses consciousness (even briefly)
- Shows mood, behavior, or personality changes
- Becomes increasingly confused, restless or agitated
- Has unusual behavior
- · Loses consciousness (even a brief loss of consciousness should be taken seriously.)

HOW TO RESPOND TO A REPORT OF A CONCUSSION:

If a student reports one or more symptoms of a concussion after a bump, blow, or jolt to the head or body, s/he should be kept out of athletic play the day of the injury. The student should only return to play with permission from a health care professional experienced in evaluating for concussion. During recovery, rest is key. Exercising or activities that involve a lot of concentration (such as studying, working on the computer, or playing video games) may cause concussion symptoms to reappear or get worse. Students who return to school after a concussion may need to spend fewer hours at school, take rests breaks, be given extra help and time, spend less time reading, writing or on a computer. After a concussion, returning to sports and school is a gradual process that should be monitored by a health care professional. Remember. Consussion affects people differently. While most students with a consussion recover quickly and fully. some will have sypmptoms that last for days, or even weeks. A more serious concussion can last for months or longer. To learn more, go to: www.cdc.gov/headsup/index.html

Parents and Students Must Sign and Return the Educational Material Acknowledgement Form

CONCUSSION AWARENESS

EDUCATIONAL MATERIAL ACKNOWLEDGEMENT FORM

By my name and signature below, I acknowledge in accordance with Public Acts 342 and 343 of 2012 that I have received and reviewed the Concussion Fact Sheet for Parents and/or the Concussion Fact Sheet for Students provided by **FRASER PUBLIC SCHOOLS**.

Sponsoring Organization

Participant Name Printed

Participant Signature

Date

Parent or Guardian Name Printed

Parent or Guardian Signature

Date

Return this signed form to the sponsoring organization that must keep on file for the duration of participation or age 18.

Participants and parents please review and keep the educational materials available for future reference.



33466 Garfield • Fraser, MI 48026 www.fraser.k12.mi.us

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KRISTIN LEDFORD Director of Communications Dear Fraser Families,

Fraser's teaching staff is committed to helping all students succeed. The Mission Statement for our district is "Innovate. Learn. Lead." There are many ways to help students to be as successful as possible. We also realize here at Fraser, that our students do not come to us as "one size fits all" learners, and have different learning styles and learn at different rates. Multi-Tiered System of Support (MTSS) is one way to offer needed support.

Multi-Tiered System of Support (MTSS) is a process of providing educational and behavioral support. There are three tiers in this approach, and they are as follows:

Tier I: ALL students receive the core curriculum and instruction in their regular education classrooms as well as School-Wide Positive Behavioral Interventions and Support (SW-PBIS). The teachers work with all students at their individual levels.

Tier II: ALL students receive the core curriculum and instruction in their regular education classrooms. The school provides targeted interventions to students who need more support in addition to what they are receiving in their general education classroom.

Tier III: Students in this tier receive more intensive interventions. They are exposed to the core curriculum in their general education classroom but need more intensive interventions on basic skills that usually requires an individual learning or behavioral plan.

Fraser Public Schools has developed a time line for student assessments. Your child's general education teacher conducts additional and more frequent progress monitoring to move students fluidly through these tiers as needed based on each students' assessment data. As a parent, you will be notified by your child's school if your child moves into a different tier of support.

If you have any questions about MTSS, please do not hesitate to contact me. Also, the Fraser website has additional information on MTSS as well.

Sincerely, Carrie Wozniak Assistant Superintendent 586-439-7015

"A caring district — working together"

FRASER PUBLIC SCHOOLS DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, AGE, HEIGHT, WEIGHT, RELIGION, MARITAL STATUS, OR DISABILITY IN ITS PROGRAMS AND ACTIVITIES. THE FOLLOWING PERSON HAS BEEN DESIGNATED TO HANDLE INQUIRIES REGARDING THE NONDISCRIMINATION POLICIES: HUMAN RESOURCES DIRECTOR, 33466